

# **WP Review Me USER'S GUIDE**

## WP Review Me Documentation

**WP Review Me** is a WordPress plugin designed to create beautiful and stunning review pages where users, clients and customers can provide their reviews on the products and services you sell and display these reviews in a different locations in your site for users' and prospects' reference. It is very easy to use and customize to suit the look and feel you want to achieve.

**Note:** The lite version of the plugin does not have the following features available: **some review styles, some review style color, option to set reviews combo bar in all pages, SEO and share button settings, style for review page header, style for review page footer and combo bar position and effect settings.**

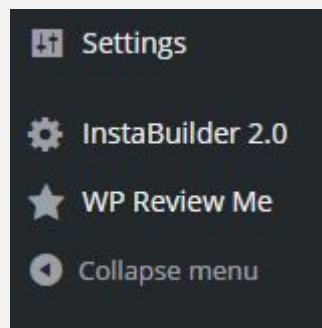
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## How to Use WP Review Me

This guide assumes that you have already logged in to your WordPress admin area and that you have already installed and activated **WP Review Me**.

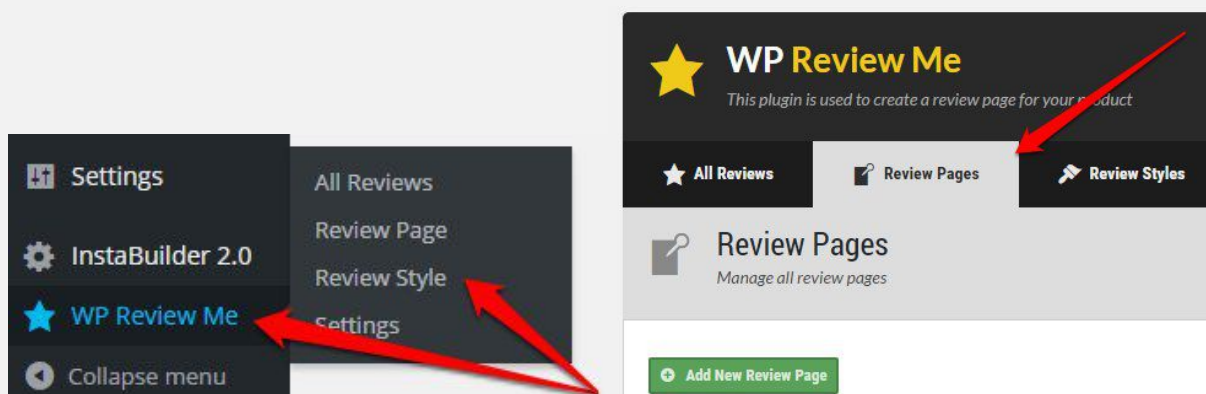
Once the plugin has been activated, you should see from the left admin panel its plugin option.



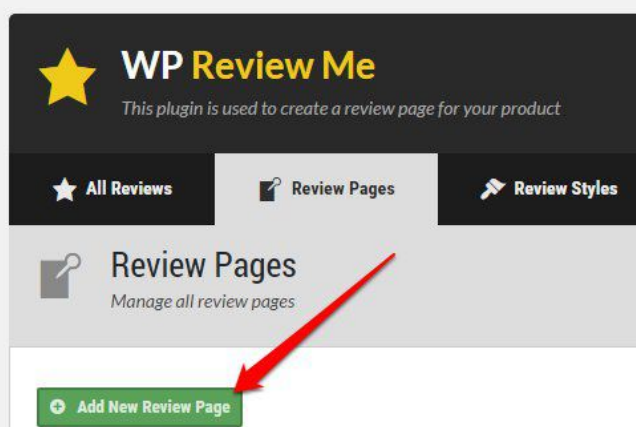
## How to Add a Review Page

A **review page** is a plugin generated page that includes the details of the product or services that is going to be reviewed and the review form that users, clients and customers can use to submit their review about it.

1. To add a review page, hover your cursor over **WP Review Me** menu item from the left admin panel then click **Review Page**. You can also click the menu item directly to get into the **Reviews** page then click the **Review Page** tab as shown in the image below.



2. Once inside the review page, click **Add New Review Page** button.



3. You should now be in the first step of creating a review page which is to supply the general information of the review page. Supply all fields with the appropriate information to proceed.

- **Page Title.** Enter a title that would help you recognize the review page from the rest for managing purposes. This will not be used directly to create the page.
- **Permalink.** Supply this field with a slug that will build the structure of the page's access URL. Leaving this field empty will prompt the system


to automatically generate a permalink structure out of the page title you have provided.

- **Status.** This switch determines whether the page shall be available for access to the public or not.
- **Restricted.** Determines whether the user has to be logged in to access the page by switching it on or make it available even for non-logged in users by leaving the switch to its default value.

4. After you have completed filling in all the fields, click the **Add Review Page** button to save and proceed to complete the setup.

The screenshot shows the 'WP Review Me' plugin interface. At the top, there's a navigation bar with tabs: 'All Reviews', 'Review Pages' (active), 'Review Styles', and 'Settings'. Below this, the page title is 'Review Page Demo 01' with a subtitle 'Created: 23 December 2015, 12:24'. A sidebar on the left lists various settings categories: General, Header (selected), Footer, Product Info, Review Form, Main Style, SEO, Share, and Reviews. The main content area is titled 'Header' with a subtitle 'Manage content and style of the header section' and a 'Save Change' button. The 'Header' section includes several settings: 'Header Title' (text input), 'Header Logo' (image selection/upload), 'Logo/Title Alignment' (dropdown: Center), 'Header Style' (dropdown: Style #1), 'Background Color' (color picker), 'Border' (width: 0 px, color picker), 'Border Radius' (dropdown: None), 'Padding Top' (input: 15 px), 'Padding Bottom' (input: 15 px), 'Text Color' (color picker), 'Font Family' (dropdown: Roboto), and 'Shadow' (toggle: On).

- **Header.** This tab contains options and settings to setup and customize the header section of the review page.
  - **Header Title.** Supply this field with the title of the page that you would like to get displayed on the header.
  - **Header Logo.** Click the **Select Logo** button to upload your own graphic from your local computer to use as the logo to display on the page or grab one from the media library should you already have uploaded the image already.
  - **Logo/Title Alignment.** Select from the dropdown how you would like the logo and/or the title to be aligned on the header.
  - **Header Style.** Choose the style you would like to use and apply on the header from the 3 different styles available in the dropdown.
  - **Background Color.** Use the built-in color picker to select the color you would like to apply as a background to the header.
  - **Border.** If you would like to apply a border around the header, supply the input field first with a number that will be equivalent to the size of the border in pixels. Next, use the color picker to define the color of the border.
  - **Border Radius.** Use the different options from the dropdown to add definition to the edges of the header.
  - **Padding Top.** Fill in the field with a number that will correspond to the space in pixels applied above the page title and the logo.
  - **Padding Bottom.** Fill in the field with a number that will correspond to the space in pixels applied below the page title and the logo.
  - **Text Color.** Use the color picker to select the color you would like to display the texts inside the header.
  - **Font Family.** Choose from the different fonts in the dropdown that you would like to use to display the texts on the header.
  - **Shadow.** Use the switch to define a shadow effect on the header by selecting **On**. Switch it to **Off** if you prefer no effects at all.
- **Footer.** This tab contains options and settings to setup and customize the footer section of the review page.




**WP Review Me**  
This plugin is used to create a review page for your product

★ All Reviews

✎ Review Pages

🎨 Review Styles

⚙️ Settings



**Review Page Demo 01**  
Created: 23 December 2015, 12:24

⚙️ General

H Header

↓ Footer

📄 Product Info

📝 Review Form

✎ Main Style

🔍 SEO

🔗 Share

💬 Reviews

↓ Footer

Footer Text

?

Footer Style

Style #1

?

Background Color

Select Color

?

Text Color

Select Color

?

Border

0

px

Select Color

?

Border Radius

None

?

Padding Top

15

px

?

Padding Bottom

15

px

?

Font Family

Open Sans

?

Text Alignment

Center

?

Save Change

Delete

⚙️ General

H Header

↓ Footer

📄 Product Info

📝 Review Form

✎ Main Style

🔍 SEO

🔗 Share

💬 Reviews

↓ Footer

Footer Text

?

Footer Style

Style #1

?

Background Color

Select Color

?

Text Color

Select Color

?

Border

0

px

Select Color

?

Border Radius

None

?

Padding Top

15

px

?

Padding Bottom

15

px

?

Font Family

Open Sans

?

Text Alignment

Center

?

Save Change

Delete

Thank you for creating with WordPress.

Version 4.4

- **Footer Text.** Supply this field with contents you would like to display on the footer of the review page.
- **Footer Style.** Choose the style you would like to use and apply on the header from the 3 different styles available in the dropdown.
- **Background Color.** Use the color picker to define the color you would like to apply as the footer's background.
- **Text Color.** Use the color picker to select the color of the footer texts to be displayed in.
- **Border.** Apply a border around the footer by simply adding a number in the input field that will be equivalent to the size of the

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border in pixels. Then, use the color picker to choose the color of the border.

- **Border Radius.** Use the different options from the dropdown to add definition to the edges of the footer.
  - **Padding Top.** Fill in the field with a number that will correspond to the space in pixels applied above the footer text.
  - **Padding Bottom.** Fill in the field with a number that will correspond to the space in pixels applied below the footer text.
  - **Font Family.** Choose from the different fonts in the dropdown that you would like to use to display the footer texts.
  - **Text Alignment.** Use the dropdown to determine how you would like the footer contents to be aligned.
- **Product Info.** This tab is where you will have to add all the necessary information regarding the product or service the user will review.

The screenshot displays the WP Review Me plugin interface. At the top, there's a dark header with the plugin logo and name. Below this is a navigation bar with tabs: All Reviews, Review Pages, Review Styles, and Settings. The main content area is titled 'Review Page Demo 01' with a creation date. A sidebar on the left contains a menu with options: General, Header, Footer, Product Info (selected), Review Form, Main Style, SEO, Share, and Reviews. The 'Product Info' section is active, showing fields for Product Name, Product Category, Product Price, Product Description, Product Image, Product URL, and Button Label. Each field has a help icon. The Product Image field includes a 'Select Photo' button and a 'Clear Photo' button. At the bottom, there are 'Save Change' and 'Delete' buttons.

**WP Review Me**  
This plugin is used to create a review page for your product

★ All Reviews    📄 Review Pages    ⚙️ Review Styles    ⚙️ Settings

🔗 Review Page Demo 01  
📅 Created: 23 December 2015, 12:24

⚙️ General  
H Header  
↓ Footer  
📄 **Product Info**  
📄 Review Form  
🔧 Main Style  
🔍 SEO  
🔗 Share  
💬 Reviews


**Product Info**  
Manage product info for the review page  
Last Update: 23 December 2015, 12:24:10

Product Name: InstaProduct ?

Product Category: Digital Products ?

Product Price: \$197.00/year ?

Product Description: Get Instant Access to High Quality WordPress Plugins with PLR EACH and EVERY MONTH and Resell Them for 100% of The Profits... ?

Product Image:  Select an image or upload new image using the button below.  
Select Photo Clear Photo

Product URL: http://insta-product.com/ ?

Button Label: Find Out More ?

Save Change Delete

- **Product Name.** The name of the product or service that will be reviewed.
  - **Product Category.** The category where the product or service belongs.
  - **Product Price.** The price of the product or service being reviewed.
  - **Product Description.** The description and details of the product or service being reviewed.
  - **Product Image.** The image of the product or service.
  - **Product URL.** The complete URL or link to the product or service's page.
  - **Button Label.** The label of the button that will take the user to the product or service's page when clicked.
- **Review Form.** This tab contains options and settings to manage the review form.

The screenshot shows the WP Review Me plugin interface. At the top, there's a dark header with the plugin name and a sub-header. Below this is a navigation bar with tabs: All Reviews, Review Pages, Review Styles, and Settings. The main content area is titled 'Review Page Demo 01' with a creation date. On the left is a sidebar menu with options: General, Header, Footer, Product Info, Review Form (selected), Main Style, SEO, Share, and Reviews. The 'Review Form' section is active, showing settings for the review form. It includes a 'Restricted Submit Review' toggle (currently 'Off'), a 'Title' field (set to 'Review Our Product'), an 'Info' text area (containing 'This is only a demo for WP Review Me.'), and several input fields for user information: 'Input Name' (Name/Your Name), 'Input Email' (Email/Your Email), 'Input Review Content' (Review/Your Review), and 'Input Review Title' (Review Title/Review Title). A 'Save Change' button is in the top right of the settings area.

Input Job ☒ On ☐ Off Position Your Position ?

Input URL ☒ On ☐ Off Website Your Website ?

Input Rating ☒ On ☐ Off Your Rating ?

Submit Button Label Submit ?

**Confirmation & Email Settings**

Thank You Message  Visual Text ?

Thank you for reviewing us!

Error Message  Visual Text ?

There seems to be an error with your submission. Please try again.

Send Notification Email ☒ Send new entry notification email to site administrator


Send Email to ?

- **Restricted Submit Review.** Use this switch to set whether this review form will only be available when the user is logged in by selecting **On** or if this is available for all users to access (**Off**).
- **Title.** The title of the review form.
- **Info.** Description and details of the review form.
- **Input Name.** Supply the first input field with the label of the name field that will appear in the form. The input field beside it is where you will add the placeholder of the name field. The placeholder will only be visible when the user hasn't filled the field with any data yet.
- **Input Email.** The first input field will serve as the label of the email field that will appear in the form. The input field beside it will serve as the placeholder for the email field.
- **Input Review Content.** The first input field will be the label for the review content textarea that will appear in the form. The


input field beside it will serve as the placeholder for the review content field.

- **Input Review Title.** The switch determines whether you would like to enable this field to be displayed in the form. Contents supplied by the user on this field will be used as the title of their review when displayed in the list of customer reviews. The first input field will serve as the label of this field that will appear in the form. The input field beside it will appear in the form as a placeholder.
- **Input Job.** The switch determines whether you would like to enable this field to be displayed in the form. Contents added in this field will be displayed as the reviewer's current job or position. The first input field will serve as the label of this field that will appear in the form. The input field beside it will appear in the form as a placeholder.
- **Input URL.** The switch determines whether you would like to enable this field to be displayed in the form. Contents added in this field will be displayed as the reviewer's link to his or the company's website or it can also be any other relevant link the reviewer so desires. The first input field will serve as the label of this field that will appear in the form. The input field beside it will appear in the form as a placeholder.
- **Input Rating.** The switch determines whether you would like to enable the option for the reviewer to select a rating to the product or service that you offer. The input field will serve as the label of the rating field that will appear in the form.
- **Submit Button Label.** Supply this field with the text you would like to use as the submit button's label in the form.
- **Thank You Message.** Use the WYSIWYG editor to compose a message that will appear once the reviewer successfully finishes and submits the review.
- **Error Message.** Use the WYSIWYG editor to create a message that will be shown to the reviewer once there is an error in the review form submission.
- **Send Notification Email.** Tick this checkbox if you would like a notification email to be sent whenever a form has been submitted.


- **Send Email To.** Enter in this field the email address where the notification email will be sent to.
- **Main Style.** This tab contains options and settings that will define the overall look and feel of the review page.


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★ All Reviews
✎ Review Pages
🎨 Review Styles
⚙️ Settings


**Review Page Demo 01**  
Created: 23 December 2015, 12:24

⚙️ General
H Header
↓ Footer
📄 Product Info
📋 Review Form
✎ Main Style
🔍 SEO
🔗 Share
💬 Reviews


**Main Style**  
Manage styles for the main content


Save Change
Last Update: 23 December 2015, 12:24:10

**General Styles**

Background Color

?

Background Image


No image

Select an image or upload new image using the button below.  
Select Photo

Background Repeat

?

Background Opacity

?

Padding Top

?

Padding Bottom

?

**Main Content Styles**

Background Color

?

Text Color

?

Link Color

?

Link Hover Color

?

Padding

?

Border

?

Border Radius

?

Font Family

?

Shadow ☐ On ☒ Off ?

Button Style Flat ?

Button Style Color Blue ?

**Form Input Styles**

Background Color  ?

Text Color  ?

Font Family Roboto ?

Border 0 px  ?

Border Radius None ?

Shadow ☐ On ☒ Off ?

Button Style Gradient ?

Button Style Color Blue ?

## General Styles

- **Background Color.** Use the color picker to define the background color of the review page.
- **Background Image.** Click **Select Photo** to upload a graphic to use as the review page's background or choose a pre-uploaded image in the media library.
- **Background Repeat.** Choose how you would like to repeat the background image to cover the entire width of the page.
- **Background Opacity.** From the dropdown, select the percentage of visibility you would like the background to be.
- **Padding Top.** Enter a number that would correspond to the space in pixels that would be applied before the header section.
- **Padding Bottom.** Enter a number equivalent to the space in pixels to be applied after the footer section.

## Main Content Styles

- **Background Color.** Use the color picker to define the background color of the main content section of the review page.

- **Text Color.** Use the color picker to set the default color of the texts in the review page.
- **Link Color.** Use the color picker to select the color of the texts with an embedded link.
- **Link Hover Color.** Use the color picker to determine the color of the link when the cursor is hovered over it.
- **Padding.** Enter a number to define the spaces around the main content section of the review page.
- **Border.** Apply a border around the main content section by simply adding a number in the input field that will be equivalent to the size of the border in pixels. Then, use the color picker to choose the color of the border.
- **Border Radius.** Use the different options from the dropdown to add definition to the edges of the main content section.
- **Font Family.** Select the default font to use in displaying the contents of the main content section.
- **Shadow.** Use the switch to enable a shadow effect to the main content section.
- **Button Style.** Choose from the predefined buttons styles in the dropdown which one you would like to use as the default button style of the main content section.
- **Button Style Color.** Select from the preset colors in the dropdown which one you would like to apply to the button style.

#### **Form Input Styles**

- **Background Color.** Use the color picker to define the background color of the review form.
- **Text Color.** Use the color picker to select the color the texts in the review form are to be displayed in.
- **Font Family.** Select from the dropdown which font you would like to use to display the contents in the review form.
- **Border.** Apply a border around the review form by simply adding a number in the input field that will be equivalent to the size of the border in pixels. Then, use the color picker to choose the color of the border.
- **Border Radius.** Use the different options from the dropdown to add definition to the edges of the main content section.

- **Shadow.** Turn the switch **On** if you would like to apply a shadow effect on the review form. Select **Off** if you would like no shadow effects.
- **Button Style.** Choose from the predefined button styles in the dropdown which one you would like to use on the submit button of the form.
- **Button Style Color.** Select from the preset colors in the dropdown which one you would like to apply to the button style.

The screenshot shows the WP Review Me plugin interface. At the top, there's a dark header with the plugin logo and name. Below it, a navigation bar contains tabs for 'All Reviews', 'Review Pages', 'Review Styles', and 'Settings'. The 'Review Pages' tab is active, showing a list of review pages. 'Review Page Demo 01' is selected, with a sub-header indicating it was created on 23 December 2015 at 12:24. On the left, a sidebar menu lists various settings categories: General, Header, Footer, Product Info, Review Form, Main Style, SEO (which is highlighted), Share, and Reviews. The main content area is the 'SEO' settings for the selected page. It features a title 'SEO' and a subtitle 'Manage SEO content for the review page'. There are five text input fields: 'Meta Title', 'Meta Description', 'Meta Keywords', 'Open Graph Image URL', and 'Favicon URL'. Each field has a help icon (a question mark in a circle) to its right. A 'Tracking Code' field is located below the others. At the bottom of the settings area, there are two buttons: a blue 'Save Change' button and a red 'Delete' button. The top right of the settings area also has a 'Save Change' button and a 'Last Update: 23 December 2015, 12:24:10' timestamp.

- **SEO.** This tab contains options to optimize the review page for SEO and is only available in the full version of the plugin.
  - **Meta Title.** Specify the title of the review page in this field. Entry will be displayed in browser headers and search engine results when linking to the page.
  - **Meta Description.** Enter the description of the review page. Entry will be displayed in search engine results when the page is indexed.

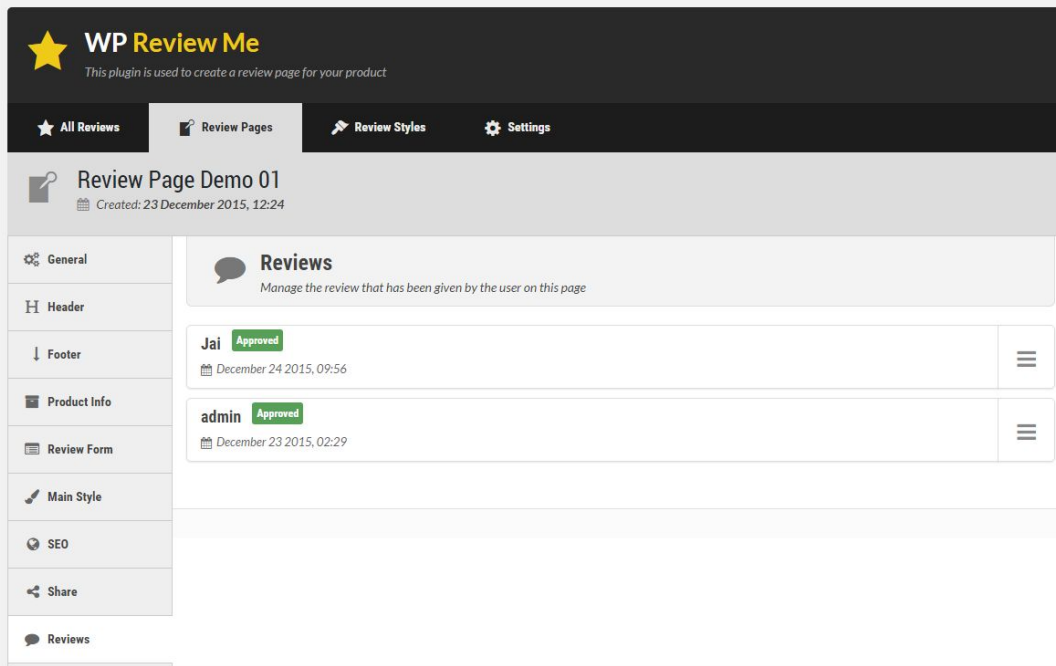


- **Meta Keywords.** Supply comma separated keywords of the page.
- **Open Graph Image URL.** Supply this field with the complete link or URL of the image you would like to be shown every time this page is shared.
- **Favicon URL.** Provide the complete link or URL to the icon you would like to be displayed when the page is viewed.
- **Tracking Code.** Paste the tracking code your provider supplied you to track the activities of the page.

The screenshot shows the 'Share' settings tab for a review page. The left sidebar contains a menu with options: General, Header, Footer, Product Info, Review Form, Main Style, SEO, Share (selected), and Reviews. The main content area is titled 'Button Share' with a subtitle 'Manage button share for the review page'. It includes a 'Save Change' button and a 'Last Update' timestamp. The 'Show/hide Share Button' section has a switch set to 'Show'. The 'Button Activate' section allows selecting social sharing buttons to display, with options for Facebook, Twitter, Google+, LinkedIn, Tumblr, Pinterest, Stumble Upon, and Digg. The 'Button Style' section has a dropdown set to 'Square Shadow'. A 'Preview' section shows the selected buttons in their active state. At the bottom, there are 'Save Change' and 'Delete' buttons.

- **Share.** This tab contains sharing options to be enabled in the review page and is only available in the full version of the plugin.
  - **Show/hide Share Button.** Use the switch to enable the display of sharing buttons in the review page.
  - **Button Activate.** By default, all social sharing sites are set to active as indicated by all icons/buttons in full colors. To deactivate a certain social sharing site, simply click it and notice the icon/button to be grayed indicating the it is deactivated.

- **Button Style.** From the dropdown, choose from the list of pre-made buttons styles you would like to use on the social sharing icons/buttons.
- **Preview.** This section will display a preview of how the social sharing looks like when displayed on the frontend using the configurations you set it with.

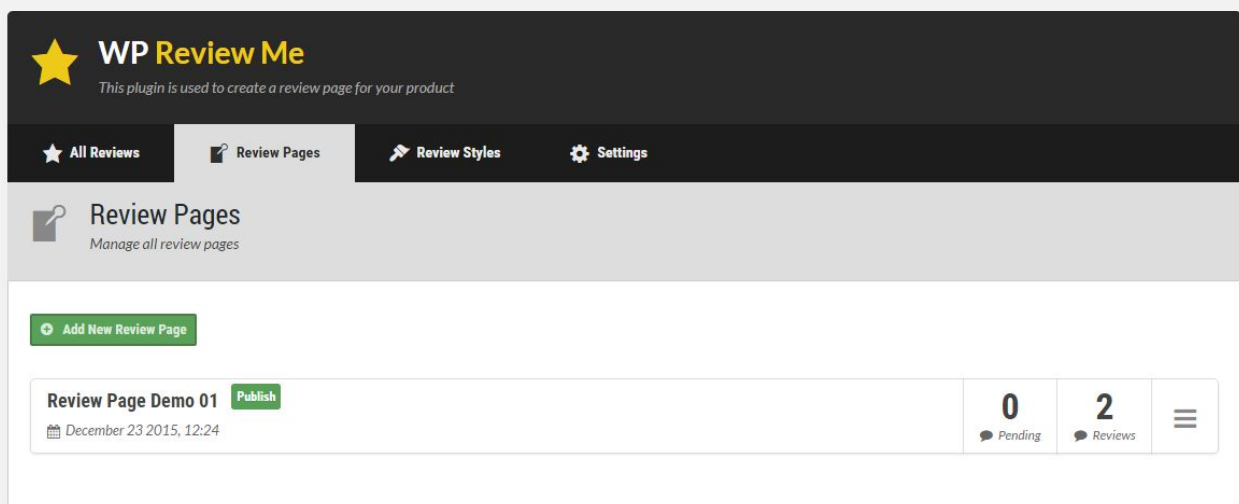
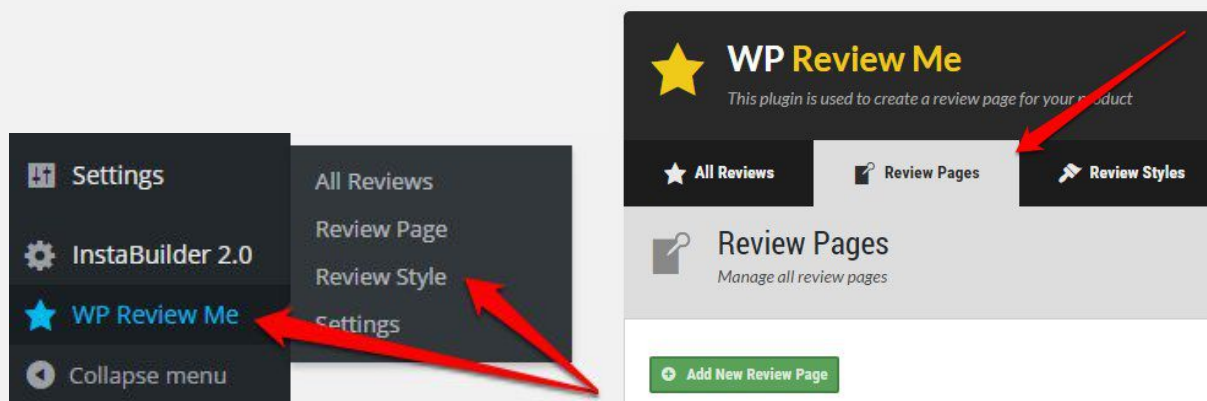


- **Reviews.** This is where you can find and manage all the reviews that were submitted for the product or services of the review page.

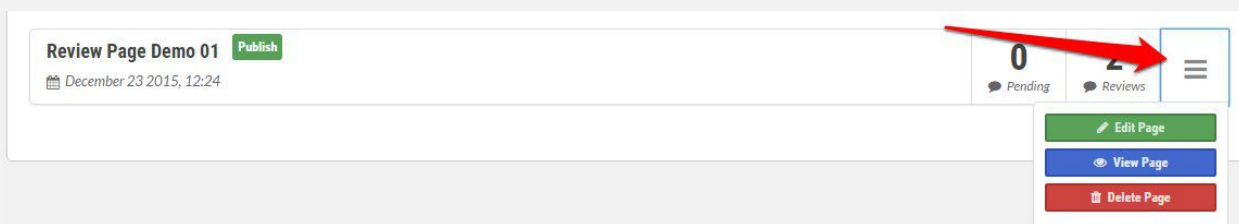
5. Once you finish and finalize the settings you made on a specific tab of the review page, never forget to hit the **Save Change** button to save all the changes made.

## How to Manage Review Pages

1. Hover your cursor over **WP Review Me** menu item from the left admin panel then click **Review Page**. You can also click the menu item directly to get into the **Reviews** page then click the **Review Page** tab as shown in the image below. This will list down all the review pages that you have created.



2. Located in the far right of every review page is a burger icon. Click the icon to display the options to manage the review page.

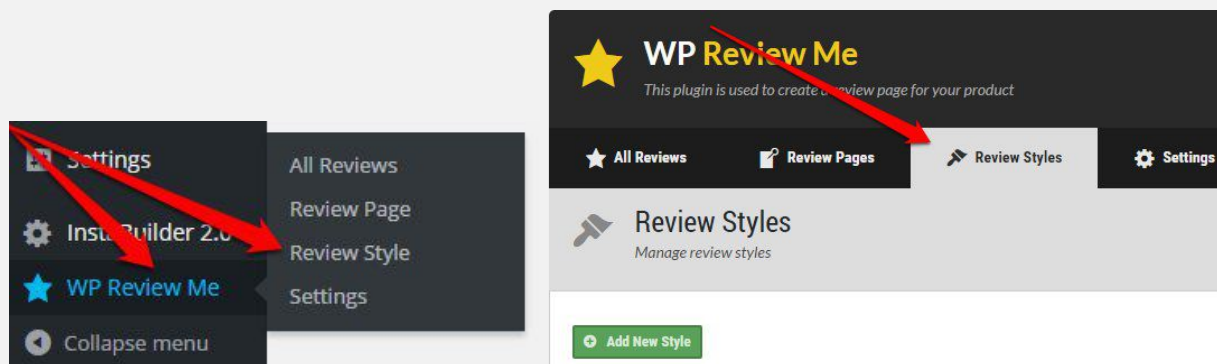


3. Click **Edit Page**, to make changes on the settings and information of the review page.
4. Click the blue **View Page**, to check the review page on the frontend.
5. Finally, click **Delete Page**, to delete the page. Note that you will be prompted to confirm your action as once the page is deleted, all contents and information can no longer be retrieved.

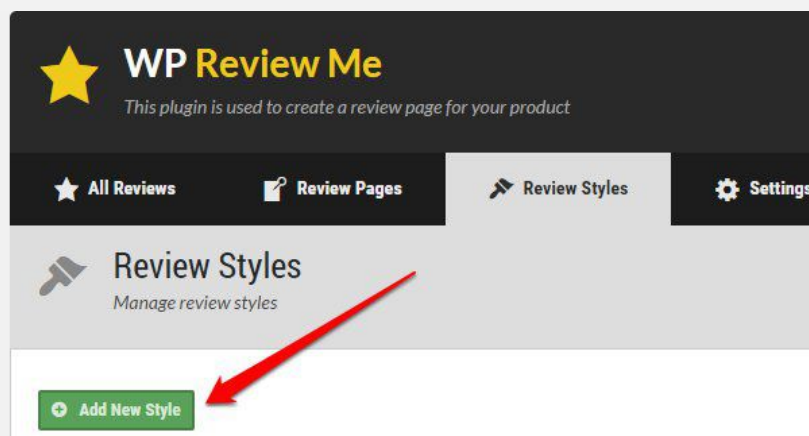
## How to Add a Review Style

Before you can insert a list of reviews in any location of your website, you will first need to add a review style to define the look and feel of the page holding the list of reviews.

1. Hover your cursor over **WP Review Me** menu item from the left admin panel then click **Review Style**. You can also click the menu item directly to get into the **Reviews** page then click the **Review Style** tab as shown in the image below.



2. Click **Add New Style** button.



3. Complete the basic settings and general information of the review style.

**WP Review Me**  
This plugin is used to create a review page for your product

★ All Reviews    📄 Review Pages    🛠 Review Styles    ⚙ Settings

**+ Add Review Style**  
Create new review style

**General**  
Basic settings and info of your style

Style Name

Style Style #1 ?

Style Color Clean ?

**+ Add Review Style**

- **Style Name.** Supply this field with a unique name that will help you distinguish it from the rest when managing review styles.
  - **Style.** Choose from the different pre-made styles in the dropdown which one you would like to use.
  - **Style Color.** Select from the predefined color schemes which one you would like to apply with the style on the page that lists down the submitted reviews.
- 4.** Then, click **Add Review Style** button to proceed in finishing up the review style.

- **Header Style.** This tab contains fields and options to customize the content and the look of the header of the reviews page.
  - **Title.** Enter the title of the reviews page to be displayed where you will be inserting the list of reviews. The same title will also be visible in the combo bar.
  - **Logo.** Click **Select Photo** to upload a graphic to use as the logo in the reviews page or use an already uploaded image from the media library.
  - **Close Button.** Determines whether the close button will be shown or hidden on the combo bar.
  - **Minimize Button.** Determines whether the close button will be shown or hidden on the combo bar.
  - **Number of Reviews Format.** Enter how you would like the number of reviews be displayed.

**WP Review Me**  
This plugin is used to create a review page for your product

★ All Reviews    📄 Review Pages    🛠 Review Styles    ⚙ Settings

🔧 Review Style Demo 01  
Created: 23 December 2015, 02:30

⚙ General  
H Header Style  
☰ List Style  
🔧 Combo Bar Style

**Reviews List Style**  
Set the style of each list of reviews  
Last Update: 23 December 2015, 02:30:33

Count: 10 ?

Order By: Date (Newest) ?

Layout: User Info in Left ?

Photo: ☒ Show ☐ Hide ?

User Url: ☒ On ☐ Off ?

Rating: ☒ Show ☐ Hide ?

Verified: ☒ Show ☐ Hide ?

Verified URL:  ?

Term Info:  ?

- **List Style.** This tab contains options and settings to customize the list of reviews to be displayed in the reviews page.
  - **Count.** Enter a number that will determine how many reviews will be displayed using the review style.
  - **Order By.** Determines how the reviews are going to be sorted out.
  - **Layout.** Defines how the order of the review contents are to be displayed.
  - **Photo.** Use the switch to show or hide the photo of the reviewer.
  - **User URL.** Use the switch to enable the display or hide the URL provided by the reviewer.
  - **Rating.** Determines whether to show or hide the rating the reviewer has provided.

- **Verified.** Use the switch to show or hide the verified text below in the reviewers details.
- **Verified URL.** Supply this field with the complete link or URL to the page showing the reviewer is a verified customer.
- **Term Info.** Fill this field with text contents that are displayed right after every reviews.

The screenshot shows the WP Review Me plugin settings. At the top, there's a dark header with the plugin name and a sub-header. Below this is a navigation bar with tabs: 'All Reviews', 'Review Pages', 'Review Styles' (selected), and 'Settings'. The main content area is titled 'Review Style Demo 01' with a creation date. On the left is a sidebar with tabs: 'General', 'Header Style', 'List Style', and 'Combo Bar Style' (selected). The 'Combo Bar Style' tab contains settings for the review display style. It includes a 'Position' dropdown set to 'Bottom Center', a 'Page Load Visibility' switch set to 'Hide', an 'Effect' section, 'Show Audio' and 'Hide Audio' dropdowns both set to 'No Audio' and 'Audio #2' respectively. At the bottom are 'Save Change' and 'Delete' buttons.

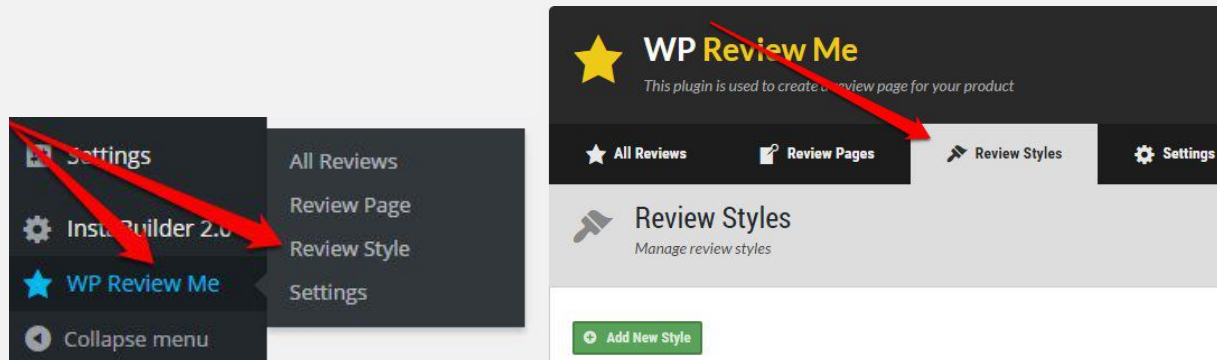
- **Combo Bar Style.** This tab contains settings to customize the combo bar.
  - **Position.** Determines the position of the combo bar in the page.
  - **Page Load Visibility.** Set the switch to define the visibility of the combo bar when displayed on the page.
  - **Show Audio.** Select the audio to play when the combo bar shows the reviews.
  - **Hide Audio.** Choose the audio to play when the combo bar is minimized.

5. Once you finish and finalize the settings you made on a specific tab of the review styles, never forget to hit the **Save Change** button to save all the changes made.

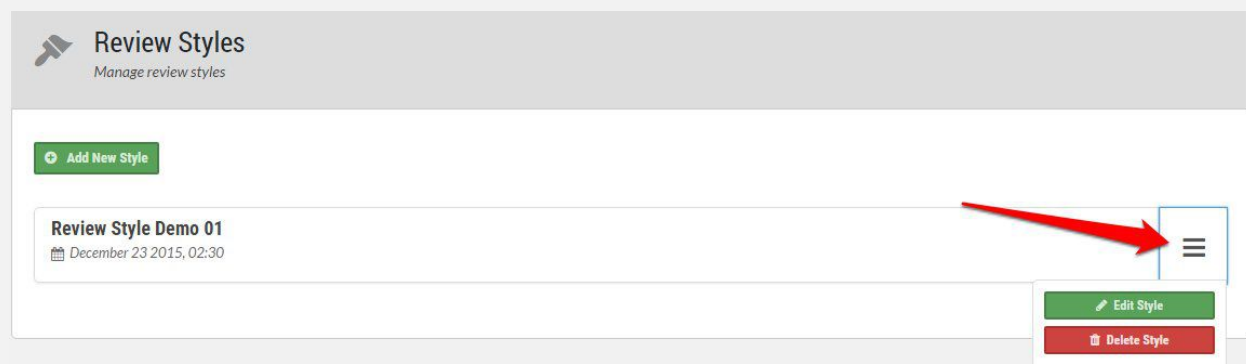


## How to Manage Review Styles

1. Hover your cursor over **WP Review Me** menu item from the left admin panel then click **Review Style**. You can also click the menu item directly to get into the **Reviews** page then click the **Review Style** tab as shown in the image below.



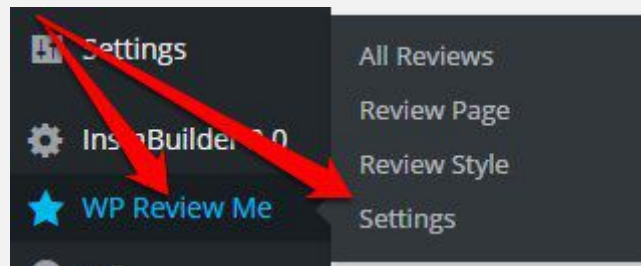
2. Located in the far right of every review style is a burger icon. Click the icon to display the options to manage the review page.



3. Click **Edit Page**, to make changes on the settings and information of the review style.
4. Click **Delete Page**, to delete the review style. Note that you will be prompted to confirm your action as once the review style is deleted, all contents and information can no longer be retrieved.

## WP Review Me Settings

This page contains settings that handles the permalink structure of the review page as well as the different review pages/contents to display in different locations of the site.

A screenshot of the 'WP Review Me' plugin settings page. The page has a dark header with the plugin logo and a sub-header with navigation tabs: 'All Reviews', 'Review Pages', 'Review Styles', and 'Settings' (which is active). Below the tabs is a 'Settings' section with a gear icon and the text 'Manage plugin settings'. The main content area is divided into three sections: 'Permalink', 'General Combo Bar', and 'Home Combo Bar'. The 'Permalink' section has a text input field for 'Review Page Base Path' containing the word 'review'. The 'General Combo Bar' section has two dropdown menus: 'Review Page' set to 'None' and 'Style' set to 'Review Style Demo 01'. The 'Home Combo Bar' section also has two dropdown menus: 'Review Page' set to 'None' and 'Style' set to 'None'. At the bottom of the page is a blue 'Save Change' button.

### Permalink

- **Review Page Base Path.** Supply this field with a slug (alphanumeric characters, '-' and '\_' only). This will define the structure of the permalink of the review pages.

**General Combo Bar.** This section defines the contents of the combo bar to be displayed by default in all pages of the site.

- **Review Page.** Select the review page of where you would like the list of reviews come from.
- **Style.** Select the review style you would like to use to display the review lists.

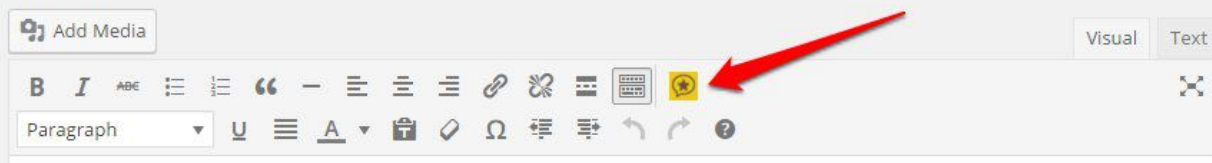
**Home Combo Bar.** This section defines the contents of the combo bar to be displayed in the home page.

- **Review Page.** Select the review page of where you would like the list of reviews come from.
- **Style.** Select the review style you would like to use to display the review lists.

## How to Add Review Lists in Pages/Posts

This guide assumes that you are already inside the WordPress editor either creating a new page or editing a draft or previously published post or page.

1. Make sure that the edit is in **Visual** mode and the toolbar is expanded so that all tools are viewable and available for use.
2. Click the WP Review Me icon from the toolbar. The icon should look the same as the following image.

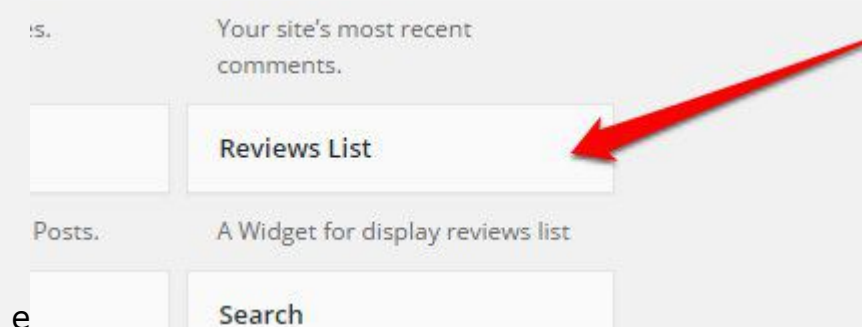


3. A window should be displayed containing the following options:

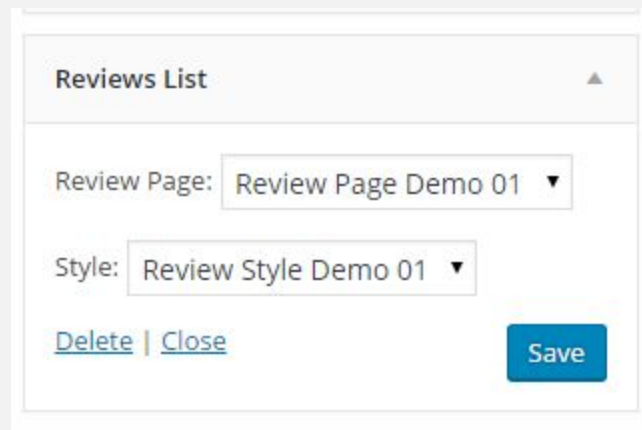
- **Select Review Page.** From the dropdown, select from which review page would you like the reviews to come from.
  - **Select Style.** From the dropdown, select the list of review styles you would like the list of reviews to be displayed in.
4. Once you have completed selecting the options to display a list of reviews in the page, click **Insert Review List** so the system can generate the necessary shortcode.
  5. Once the shortcode has been generated, update the page/post.

## How to Add Review Lists in Sidebars

1. From the WordPress admin dashboard, navigate to **Appearance -> Widgets.**



2. Locate the widget titled **Reviews List** and drag it to the sidebar where you wanted a list of reviews to display.



Reviews List ▲

Review Page: Review Page Demo 01 ▼

Style: Review Style Demo 01 ▼

[Delete](#) | [Close](#) [Save](#)

3. Once inside the designated sidebar, select the review page from where you would like all the reviews come from then choose the review style to customize how you would like the review list to be displayed.
4. Finally, click **Save** to apply and implement the changes.